

Cooperative for Education Tour Refund Policy

Effective February 1, 2023

Our tour refund policy enables Cooperative for Education to efficiently and effectively manage expenses.

Accommodating tour participant needs and creating a safe and extraordinary experience on tour requires careful coordination of hotels, restaurants, security, school visits, students, teachers etc. When changes are made at the last minute there is a significant cost to CoEd, both financially and from a staff-time perspective. Therefore we encourage everyone who may need to cancel to do so 30 days or more prior to the tour. When advanced cancellation is not possible, we will issue refunds based on the table below.

Days Until Tour Start Date	Deposit	Additional Payment
31 days or more	Non-refundable	100% refundable or transferable*
30-15 days	Non-refundable and non-transferable	50% refundable or transferable*
14 days or fewer	Non-refundable and non-transferable	Non-refundable and non-transferable

*Transferable refers to deposits or payments that can be applied toward a future tour. A transferred payment must be used by the person it was originally intended for.

Example: Full cost of Tour is \$1750. The participant cancels January 28th for a tour that begins on February 15th. The participant can receive a refund or transfer payment of \$700. ($\$1750 - \$350 = \1400 X 50% = \$700).